



1
2
3 MONROE CITY COUNCIL MEETING
4 Tuesday, April 25, 2023, at 7:00 pm
5 MINUTES

6 **7:00 p.m.**

7
8 **1.** The regular meeting of the Monroe City Council was called to order by Mayor Parsons at
9 7:00 p.m.

10
11 **2.** The Pledge of Allegiance was led by Councilmember Buchmiller. A prayer was offered by
12 Mayor Parsons.

13
14 **3. Roll Call**

15 Mayor Johnny Parsons

16 Councilmembers:

17 Dane Buchmiller

18 Janet Cartwright

19 Michael Mathie - absent

20 Perry Payne

21 Erica Sirrine

22 Public Works Director Devin Magleby

23 City Recorder Allison Leavitt

24
25 **4. Consider a motion to approve the minutes of the meetings March 14, 2023, and March**
26 **28, 2023.**

27
28 **Councilmember Payne moved to approve the March 14, 2023, and March 28, 2023, Regular**
29 **City Council Meeting Minutes as corrected. The motion was seconded by Councilmember**
30 **Sirrine. A roll call vote was called. Voting yes: Councilmembers Buchmiller, Cartwright,**
31 **Payne, and Sirrine. The vote was unanimous. The motion carried. 4-0**

32
33 **5. Citizen input – Limit of 3 minutes per comment**

34
35 There were no comments.

36
37 **6. Business**

Monroe City Council
Minutes
4 25 2023

38 **a. Future business leaders of America (FBLA) - Paislee Lloyd, Rachel Child,**
39 **Gracie Winegar**

40
41 These young ladies explained to the Council that they have worked hard over the past years
42 as member of South Sevier High School FBLA organization and during this year's
43 competitions they earned the right to attend the National FBLA Convention and competition
44 representing the state of Utah as the first-place team. They stated that this is a great
45 learning opportunity, and they believe the things they will learn at the convention will
46 provide them with knowledge that they can share with our community.

47
48 They explained that the cost for each of them to attend is \$1000 and they are asking the
49 Council for sponsorship in any amount the Council feels they can contribute.

50 Councilmember Buchmiller stated that this sounds like a great opportunity for these young
51 ladies, the funds would need to come from the power department, and he would like to
52 review his budget before deciding on the amount of sponsorship that can be given.

53
54 The Council complimented the ladies on their hard work and the well-prepared presentation
55 given to the Council tonight.

56
57 **b. CEMETERY FUNDRAISER ROAD PROJECT - Mathew & Steve Creamer**

58
59 Steve Creamer explained to the Council that his brother Patric Creamer recently passed away
60 and in his memory, he would like to help with funding for paving the roads in the Cemetery.
61 This was something that Patric always wanted to see done. Helen Creamer, Patric's wife,
62 stated that he was always buying lottery tickets in hopes of winning so he could pay for the
63 roads to be paved. Partric was very particular about keeping his vehicles clean and
64 complained when they would get muddy from driving on the dirt roads in our cemetery.

65
66 In Patric's obituary the family asked in lieu of flowers, money be donated to Monroe City to
67 pave the roads in the cemetery. Office staff have set up a general ledger account, like we did
68 with the veteran's monument, to keep an account of funds being donated. As of today
69 \$1800, has been received.

70
71 Steve Creamer stated that if the City was willing to spearhead a fund-raising effort to raise
72 money to pave the cemetery roads, he would donate dollar for dollar up to \$100,000. The
73 Council was very appreciative of this offer and Councilmember Cartwright stated that she
74 would oversee the fund-raising effort. Mayor Parsons stated that we would also look into
75 possible grants to help with the matching funds.

77 Public Works Director Devin Magleby will get an estimate of what the costs would be to pave
78 the cemetery roads.

79

80 Mayor Parsons and the Council thanked Mr. Creamer for his generosity and stated that we
81 will get started exploring different options to see this project completed.

82

83 **c. Fishing derby fundraiser - Clark Williams**

84

85 Clark Williams would like to organize a fishing derby fund-raising event for Monroe
86 Elementary School. He has not talked with the school principal or PTO president about his
87 idea yet, he wanted to see if the Council would allow something like this before he moved
88 forward with any plans.

89

90 The Council agreed this would be a fun activity for our youth and a great way to raise funds
91 for the school. Mr. Williams stated that now that he knows he has the support of the Council
92 he will move forward with talking with the school principal, and PTO president.

93

94 Mr. Williams discussed with the Council that he would like to hold the derby sometime in
95 June and the pond would be closed to the public that day. There was a discussion on the
96 fishing license requirement and when fish were planted. Mr. Williams will follow-up on this
97 and contact State Fish and Game department to see if the license requirement may be
98 waived and see if an extra planting of fish right before the event could happen.

99

100 The Council thanked Mr. Williams for his efforts and are excited to see how this works out.

101

102 **d. Consider meeting schedule for May 2023.**

103

104 As discussed in our April 11, 2023, meeting the Six County AOG is hosting a summit training
105 on May 23, 2023, which is the date of our regularly scheduled Council meeting. To
106 accommodate our budget meeting schedule the Council chose to reschedule our regularly
107 scheduled Council meeting from May 23, 2023, to May 22, 2023.

108

109 **Councilmember Payne moved to reschedule our regular scheduled Council meeting from**
110 **May 23, 2023, to May 22, 2023. The motion was seconded by Councilmember Cartwright. A**
111 **roll call vote was called. Voting yes: Councilmembers Buchmiller, Cartwright, Payne, and**
112 **Sirrine. The vote was unanimous. The motion carried. 4-0**

113

114 **7. Other Business**

115

116 **a. Staff Reports**

117

118 City Recorder Allison Leavitt –

119

120 *Posting for Municipal elections has been done per state code. The filing period will be from
121 June 1 -7, 2023.

122

123 *Distributed 2024 budget worksheets and asked Councilmembers to return them to City
124 Recorder Allison Leavitt by May 3, 2023, so that the tentative budget can be prepared and
125 reviewed by Mayor Parsons for our May 9, 2023, Council meeting.

126

127 Public Works Director Devin Magleby –

128

129 *Irrigation water is on; it has been a terribly busy time for the crew this year with leaks and
130 other issues. Water Foreman DarRell Payne has been diligent on getting things taken care of.

131

132 *There has been no high water run off yet with the cooler temperatures, but as the weather
133 warms up the water will start to flow.

134

135 *Mayor Parsons stated that he had talked with Scott Parsons, Green Valley Lawn Care, and
136 Scott Parsons wants to wait and spray the new weed spray in the fall as the manufacture
137 recommends.

138

139 *Councilmember Serrine asked if Mayor Parsons would talk to Rhett Parsons about spraying
140 weed killer at the landing zone as he did last year. Mayor Parsons will talk to Rhett Parsons
141 about this.

142

143 *Councilmember Cartwright has concerns about trailer located at 500 S Main St. City
144 Recorder Allison Leavitt will follow-up with Code Enforcement Officer Charles Billingsley on
145 this matter.

146

147 *City Recorder Allison Leavitt has been in contact with Deputy Avery on the trailer illegally
148 parked at 100 S and 300 E. We were notified that the owner lives out of town and will take
149 care of it as soon as possible.

150

151 **b. Department Business-Council**

152

153 Councilmember Cartwright –

154

155 *Repainting the mural on the old drug store building and south side of City Hall will start
156 after Memorial Day. The painter will do the work for around \$100 per mural and the City will
157 provide the paint. Councilmember Serrine would like to see an example of what the mural
158 will look like.

159

160 Councilmember Cartwright will get some examples of the proposed murals and work out the
161 remaining details with the artist and Public Works Director Devin Magleby.

162

163 *Will get started on fundraising for the cemetery road project and asked City Recorder
164 Allison Leavitt to look into grant opportunities to help with funding.

165

166 Councilmember Buchmiller –

167

168 *Extremely impressed with the presentation from our local youth FBLA members tonight and
169 would like to donate \$250 to each of them, totaling \$750, from the community project
170 budget line item of the power department.

171

172 Councilmember Payne –

173

174 *Would like to begin the process needed to add a fire department fee to each Monroe utility
175 user in the amount of 50¢ per month. The Fire Department needs the replacement of fire
176 fighter personal protection equipment (PPE). The main concern right now is the replacement
177 of turnout gear, which is about \$3000 per set and should be replaced every ten years. The
178 fee would be nearly \$6000 a year, which would allow the department to replace two sets
179 each year. If we could start replacing two sets every year this would put us on the schedule
180 of replacing the turnouts every ten years.

181

182 *The Fire Department recently received a grant from the fire license plate program for
183 \$5000 to go towards PPE. Fire Chief Parsons is in the process of ordering two sets of turnout
184 gear, which will be paid for with this grant.

185

186 Councilmember Serrine –

187

188 *Likes the new texting program the City has begun.

189

190 *Asked about using a Venmo account for City to collect funds while fundraising. City
191 Recorder Allison Leavitt explained that while raising funds for the Veteran's memorial Keith
192 Cartwright allowed us to use his phone number, because Venmo requires a cell number be
193 provided. Mayor Parsons does not like the idea of an individual using their personal phone

194 for City use. It was discussed that we will look into the Venmo requirements and if needed
195 the City will purchase a simple phone and plan to be used for Venmo purposes.

196

197 *Would like the portable shed moved from Mtn. View Park near the tennis courts. Public
198 Works Director Magleby stated that he will visit with Park Foreman Kaycee Barker to verify if
199 it is needed at one of the other parks. Councilmember Cartwright stated that if the parks
200 department does not need the shed the cemetery department may need it. Public Works
201 Director Devin Magleby will follow up with this and get the shed moved.

202

203 **8. Adjournment**

204

205 **There being no further business to come before the Council for consideration,**
206 **Councilmember Payne moved the Regular Council Meeting adjourn at 8:03 p.m. The**
207 **motion was seconded by Councilmember Cartwright. The vote was unanimous. The**
208 **motion carried. 4-0**

209

210 The next regular City Council meeting is scheduled to be held on Tuesday, May 9, 2023
211 starting at 7:00 p.m. at Monroe City Office.

212

213 Approved this 9th day of May 2023.

214

215

216

217

218

219

220

221

222

223

224



Allison Leavitt
Monroe City Recorder



Johnny C. Parsons
Mayor